

Online Registration Renewal using Registered Service

On June 30th 2013 your waste decals will expire. To obtain new decals you must renew using an online service. You now have two methods for such renewal – “Registered” and “Non-Registered”. Below is a summary of the advantages and disadvantages of each method:

	Non-Registered	Registered
Required to create NJDEP Online Account	No	Yes
Maximum Number of vehicles that can be renewed - i.e. - “Cabs”, “Single Unit Vehicles”, or “Trailers	10	Unlimited
Maximum Number of containers that can be renewed	150	Unlimited
Ability to renew equipment which is leased from another company or rental company provider	No	Yes
Ability to modify the license plate information for currently registered equipment.	Yes	Yes
Ability to register new equipment during online renewal instead of completing add-on form.	Yes*	No
Payment options	Credit Card	Credit Card, E-Check, Bill Me Later
Ability to complete renewal in more than one session	No	Yes
Summary of online renewal sent to you by e-mail	Yes	Yes
Ability to retrieve information about past renewal activities	No	Yes

*The total amount that can be added depends on how much equipment is being renewed. Specifically, the total that can be added and renewed is 10 vehicles, i.e. - “Cabs”, “Single Unit Vehicles”, or “Trailers”. If you renew 2 vehicles you could add up to 8 vehicles, if you renew 5 vehicles you could add up to 5 vehicles, if you renew 10 vehicles you cannot add any other vehicles, etc.

To begin the renewal processes go to the web site www.njdeponline.com/ You will be brought to the following screen which offers the option of renewing using the Registered and Non-Registered services. For the Registered service there are two links – one to log on if you already have an account and another to create an account.

The screenshot shows the NJDEP Online Business Portal. Three callout boxes with red arrows point to specific links on the page:

- Top Left Callout:** "Click here to renew using **Registered** service if you **do not** have a NJDEP Online account". The arrow points to the "Log in to NJDEP Online" link under the "Already a registered user?" section.
- Top Right Callout:** "Click here to renew using **Registered** service if you already have a NJDEP Online account". The arrow points to the "Log in to NJDEP Online" link under the "Already a registered user?" section.
- Bottom Right Callout:** "Click here to renew using **NonRegistered** service". The arrow points to the "Vehicle Registration Renewal" link under the "Non-Registered Services" section.

The main page content includes:

- Header: "Welcome to New Jersey Department of Environmental Protection's (NJDEP) Online Business Portal"
- Notice to Solid and Hazardous Waste Users: "The NJDEP online vehicle registration service is being updated to be easier to use. The new service is expected to be available sometime around March 6th 2013. For those companies which were required to renew by March 14th 2013 we have extended the deadline to April 1st 2013. Please send an e-mail message to info@njdeponline.com if you would like to be notified as soon as the service becomes functional."
- Log in to NJDEP Online button.
- NEW NJDEP Online New User Registration Instructional Video (Video will open in a new window. Please make sure your computer volume is enabled.)
- NJDEP Online New User Registration Instructions (Please read the instructions thoroughly before continuing. Instructions will open in a new window so you can print them or follow along. If you do not have Adobe's free Acrobat PDF reader please download it [here](#) in order to read or save the instructions.)
- NEW USERS Request Access to NJDEP Online button.
- Registered and Non-Registered Services: "NJDEP Online offers two different types of online services, Registered and Non-Registered."
- Registered Services require users to create a NJDEP Online and myNewJersey account:
 - View Registered Services (You must be logged in to use these services)
- Non-Registered Services do not require NJDEP Online or myNewJersey account creation:
 - Pay a Permit Invoice (Certain invoice types are not available for online payment)
 - Documents and Forms
 - Pay for a License
 - Particide Product Registration
 - Salvage Vehicle Registration
 - Request a Vehicle
 - Vehicle Registration Renewal

This step-by-step instruction manual explains how to complete renewal using the **Registered** service. A different manual is available for renewing using the **Non-Registered** service at <http://www.nj.gov/dep/dshw/hwr/nonreg.pdf>

The term “registered” means being logged onto the NJDEPOnline system. If you renewed online last year then you already have an NJDEP account and can click on the link for “Log onto NJDEP Online”. If you forgot your username or password you should still click this link as you will be given the option to retrieve your user name and/or password.

The screenshot shows the NJDEP Online Business Portal in a Windows Internet Explorer browser. The page has a blue header with the NJDEP logo and navigation links. A red callout box with a white border points to the 'Log in to NJDEP Online' link in the right-hand column. The main content area includes a 'Welcome' message, a 'Notice to Solid and Hazardous Waste Users', and a 'NEW NJDEP Online New User Registration Instructional Video' link. Below this, there are sections for 'Registered and Non-Registered Services' and 'Log On to myNewJersey'.

Click here to renew using **Registered** service if you already have a NJDEP Online account

If you do not have an NJDEP account you should first click on the link for “NJDEP Online New User Registration Instructional Video”. This video shows you step-by-step how to create an NJDEPOnline account. After watching this video click on the link for “NEW USERS Request Access to NJDEP Online.”

This screenshot shows the same NJDEP Online Business Portal page. Two red arrows are added: one points to the 'NEW NJDEP Online New User Registration Instructional Video' link, and the other points to the 'NEW USERS Request Access to NJDEP Online' link. The rest of the page content is identical to the previous screenshot.

Once you are logged onto the NJDEPOnline system you will be brought to a screen which allows you to update your contact information if needed.

The screenshot shows the NJDEP Online interface in a Windows Internet Explorer browser window. The address bar displays the URL: https://www11.state.nj.us/DEP_RSP/Authenticate.do?method=njdep. The page header includes navigation links for 'home', 'citizen', 'business', 'government', 'services A to Z', and 'departments'. Below the header is a search bar and the NJDEP logo. The main navigation bar contains tabs for 'My Workspace', 'User Profile', 'Certifications', 'Payments', 'Documents and Forms', and 'Permit Folder'. The page content shows the user is logged in as Michael Gage (BIRDS-OR-SHELLS). A section titled 'VERIFY PERSONAL INFORMATION' prompts the user to verify their details. Below this, a table displays the current address information:

Current Address	
Name:	Michael Gage
Title:	
E-Mail:	mgage@dep.state.nj.us
Organization:	
Organization Type:	
Address:	9 Ewing Street
City:	Trenton City (Mercer)
State:	New Jersey
Zip:	08625

At the bottom of the form are two buttons: 'Information is Correct' and 'Update Information'. The footer contains links for 'contact dep', 'privacy notice', 'legal statement', and 'accessibility statement'.

You will then be brought to a screen which identifies which web browsers can be used for the renewal service. You **cannot** renew using Apple Safari or Google Chrome or an older version of Internet Explorer or Mozilla Firefox.

The screenshot shows the NJDEP Online 'MESSAGES' page. The page content includes a 'Notice to Solid and Hazardous Waste Users' regarding a service update for March 8th, 2013. A 'Please Note' section advises users to use only one Internet Explorer or Firefox browser window or tab for optimal performance. It also states that the system requires Microsoft Internet Explorer version 7.0 or later or Mozilla Firefox version 3.5 or later, and that it will not work with Google Chrome or Apple Safari. A list of links for downloading the required browsers is provided:

- Microsoft Internet Explorer 7 for Windows XP
- Microsoft Internet Explorer 8 for Windows XP or Vista
- Microsoft Internet Explorer 9 for Windows Vista or 7
- Mozilla Firefox 3.6
- Mozilla Firefox 4.0

A 'Continue' button is located at the bottom right of the message area. The footer contains the same navigation links as the previous page.

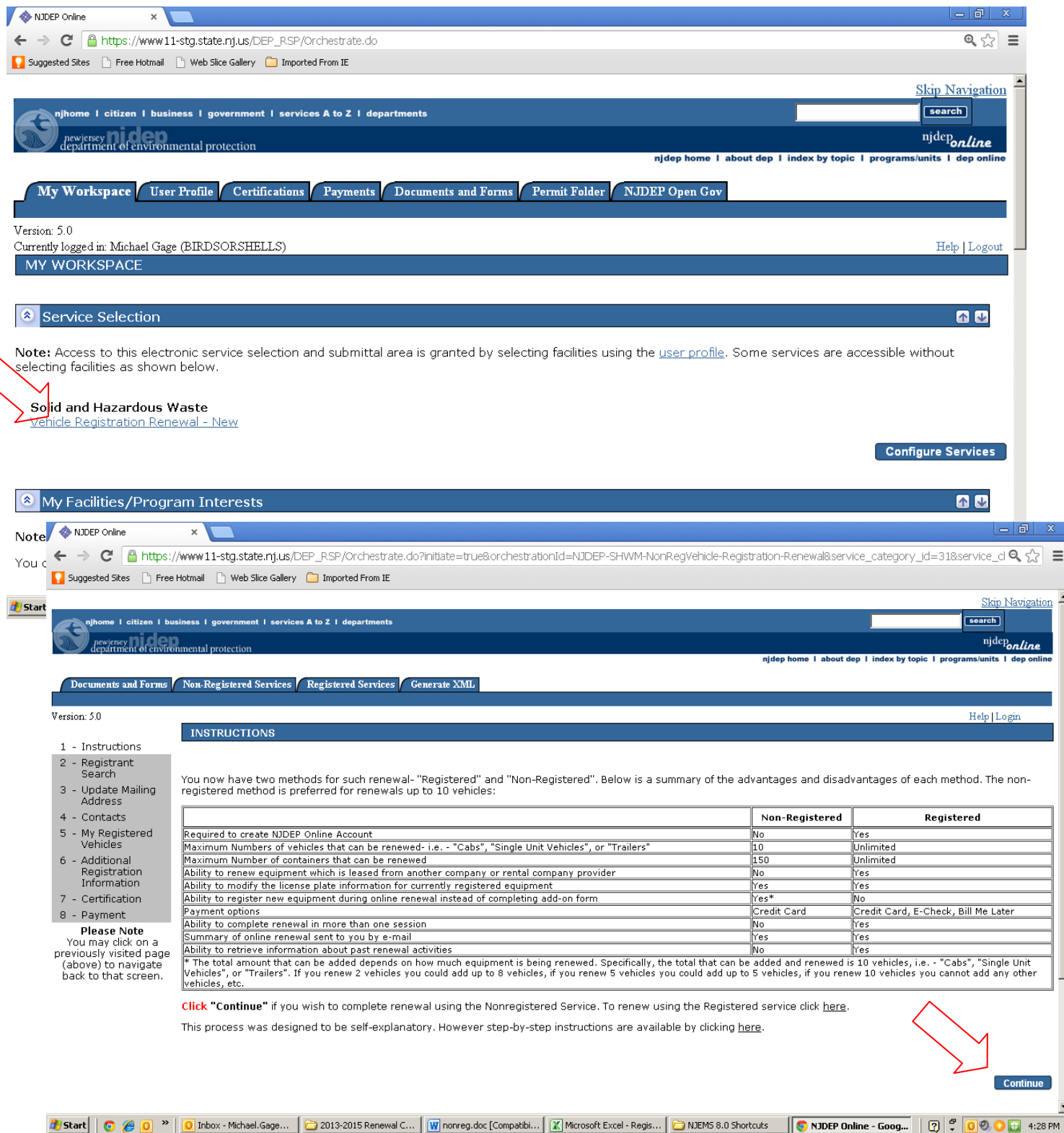
You will now be brought to the **My Workspace** which as four sections – **Service Selection**, **My Facilities/Program Interests**, **My Services – In Progress** and **My Services – Submitted**.

Under the section for **Service Selection** there should be a listing for **Vehicle Registration Renewal**. If not, click the button for **Configure Services**. You will then be brought to a screen listing the various NJDEPOnline services. Under the heading for **Solid and Hazardous Waste** there will be a listing for **Vehicle Registration Renewal**. **Click** the box to the left of this entry and then click **OK**. You will be brought back to **My Workspace** and **Vehicle Registration Renewal** will be listed under the section for **Service Selection**

The first screenshot shows the NJDEP Online portal. The user is logged in as Michael Gage (BIRDSORSHHELLS). The 'MY WORKSPACE' section is active. A red arrow points to the 'Configure Services' button.

The second screenshot shows the 'MY SERVICES' page. The user is prompted to select services to appear on their workspace. A red arrow points to the 'Vehicle Registration Renewal - New' checkbox under the 'Solid and Hazardous Waste' section. Another red arrow points to the 'OK' button.

Click the link for **Vehicle Registration Renewal** under the heading of Service Selection. You will be brought to a screen with information about the registered online service as shown below. **Click** **“Continue.”**



The screenshot shows the NJDEP Online Service Selection interface. At the top, there is a navigation bar with links for 'njhome', 'citizen', 'business', 'government', 'services A to Z', and 'departments'. Below this is a search bar and a 'Skip Navigation' link. The main content area is titled 'MY WORKSPACE' and includes a 'Service Selection' section. A red arrow points to the 'Solid and Hazardous Waste' link, which is highlighted. Below this, there is a 'Configure Services' button. The page also displays the user's profile information, including the name 'Michael Gage' and the email 'BIRDSORSHELLS'. A 'Note' section provides instructions on how to access the service selection area. The 'My Facilities/Program Interests' section is also visible, showing a list of facilities and program interests. The bottom of the page features a 'Continue' button, which is highlighted with a red arrow.

Note: Access to this electronic service selection and submittal area is granted by selecting facilities using the [user profile](#). Some services are accessible without selecting facilities as shown below.

Solid and Hazardous Waste
[Vehicle Registration Renewal - New](#)

Configure Services

My Facilities/Program Interests

Instructions

You now have two methods for such renewal- "Registered" and "Non-Registered". Below is a summary of the advantages and disadvantages of each method. The non-registered method is preferred for renewals up to 10 vehicles:

	Non-Registered	Registered
Required to create NJDEP Online Account	No	Yes
Maximum Numbers of vehicles that can be renewed- i.e. - "Cabs", "Single Unit Vehicles", or "Trailers"	10	Unlimited
Maximum Number of containers that can be renewed	150	Unlimited
Ability to renew equipment which is leased from another company or rental company provider	No	Yes
Ability to modify the license plate information for currently registered equipment	Yes	Yes
Ability to register new equipment during online renewal instead of completing add-on form	Yes*	No
Payment options	Credit Card	Credit Card, E-Check, Bill Me Later
Ability to complete renewal in more than one session	No	Yes
Summary of online renewal sent to you by e-mail	Yes	Yes
Ability to retrieve information about past renewal activities	No	Yes

* The total amount that can be added depends on how much equipment is being renewed. Specifically, the total that can be added and renewed is 10 vehicles, i.e. - "Cabs", "Single Unit Vehicles", or "Trailers". If you renew 2 vehicles you could add up to 8 vehicles, if you renew 5 vehicles you could add up to 5 vehicles, if you renew 10 vehicles you cannot add any other vehicles, etc.

Please Note
You may click on a previously visited page (above) to navigate back to that screen.

Click "Continue" if you wish to complete renewal using the Nonregistered Service. To renew using the Registered service click [here](#).

This process was designed to be self-explanatory. However step-by-step instructions are available by clicking [here](#).

Continue

You will be brought to the screen shown below. Enter your “NJDEP Transporter Registration Number (NJDEP #)” and click **Search**. This number was listed on the letter sent to you regarding the upcoming renewal. It is also shown on “cab card” you received with your current decals. It also should be marked on each piece of equipment you currently have registered for transporting waste.

After clicking **Search** your company name and address should appear below the **Search Results** header. Click on the circle below the column for **Select** and then **Click “Continue.”**

The screenshot shows the NJDEP Online portal interface. At the top, the browser address bar displays https://www11-stg.state.nj.us/DEP_RSP/Orchestrate.do. The portal header includes navigation links like "My Workspace", "User Profile", "Certifications", "Payments", "Documents and Forms", "Permit Folder", and "NJDEP Open Gov".

REGISTRANT SEARCH

To search our records for your existing Vehicle Registration, please enter the valid NJDEP Transporter Registration Number (NJDEP #) associated with your registration and click Search. You can find your NJDEP # on your Cab Card. An example is shown below.

NJDEP Transporter Vehicle Registration Card

Expiration Date: 6/30/2013
Decal Number: 100E-13-013317
Via ID#: 12121467890 NJ
License Plate #: ABC-123
Vehicle Type: Single Unit Vehicle
Vehicle Brand: M/Y, Owner's name:
NJDEP Registered Transporter:
ABC WASTE TRANSPORTER COMPANY
NJDEP #: 30241
This card must be carried in the cab of the vehicle at all times.
This registration card is valid for use only by the listed registrant.
Leased equipment can only be used to transport waste by the listed registrant.

***NJDEP Transporter Registration Number (NJDEP #):**

Search Results

Please select the Registration you would like to renew and Click Continue.

*Select	NJDEP #	Vehicle Registration Holder	Program Interest #	Street Address	City / State / Zip
<input type="radio"/>	30241	B AND B DISPOSALS, LLC	450890	179 BLANCARD ST	Newark, NJ 07102/07105

Clicking a column title will sort the table by that column.

* Required

You will now be brought to the screen shown below which lists the mailing address we have listed for your company. If this address is correct **Click “Continue.”**

If the address listed is wrong **Click “No”** for the question **“Is the following address your current mailing address?”** You can then enter the correct mailing address for your company. Once the address has been corrected **Click “Continue.”**

The screenshot shows the NJDEP Online interface. The user is logged in as Michael Gage (BIRDSORSHILLS) for B AND B DISPOSALS, LLC. The page title is 'UPDATE MAILING ADDRESS'. A red arrow points to the question 'Is the following address your current mailing address?' which has a 'Yes' dropdown selected. The address details are as follows:

Field	Value
*Address Line 1:	174 BLANCARD ST
*Address Line 2:	
*Address Line 3:	
*County:	Essex
*City:	Newark (Essex)
*State:	New Jersey
*Zip Code:	07105

A 'Please Note' section states: 'You may click on a previously visited page (above) to navigate back to that screen.' At the bottom right, there are 'Clear' and 'Continue' buttons. A red arrow points to the 'Continue' button.

The screenshot shows the same NJDEP Online interface, but the user has selected 'No' for the question 'Is the following address your current mailing address?'. The address details are as follows:

Field	Value
*Address Line 1:	8 EWING STREET
*Address Line 2:	
*Address Line 3:	
*County:	Mercer
*City:	Trenton City (Mercer)
*State:	New Jersey
*Zip Code:	08625

The 'Please Note' section is the same. At the bottom right, there are 'Clear' and 'Continue' buttons. A red arrow points to the 'Continue' button.

You will now be brought to the screen shown below which lists the contact information we have listed for your company. If this information is correct **Click “Continue.”**

If the information listed is wrong type over what is listed. You can also click the box for **Insert From Existing Contact** and choose **User Profile Information**. Once the information is correct **Click “Continue.”**

The first screenshot shows the NJDEP Online system with the URL https://www11-stg.state.nj.us/DEP_RSP/Orchestrate.do?orchestrationId=NJDEP-SHWM-NonRegVehicle-Registration-Renewal&btnAction=ProgressNavigate&entry_seq_id=NJD. The page title is "NJDEP Online" and the version is 5.0. The user is logged in as Michael Gage. The "Contacts" section shows a list of contacts for "1. Applicant". The contact information for John Smith is displayed, including first name, middle initial, last name, title, email address, and confirm email. The address information is also shown, including address line 1, address line 2, address line 3, county, city, state, and zip code. A table for phone numbers is also present, with a single entry for a cell phone number (609) 123-7654. A red arrow points to the "Continue" button at the bottom right.

The second screenshot shows the same system with the URL https://www11-stg.state.nj.us/DEP_RSP/Orchestrate.do. The user is logged in as Michael Gage. The "Contacts" section shows a list of contacts for "2. Applicant". The contact information for Michael Gage is displayed, including first name, middle initial, last name, title, email address, and confirm email. The address information is also shown, including address line 1, address line 2, address line 3, county, city, state, and zip code. A table for phone numbers is also present, with a single entry for a work phone number (609) 777-2953. A red arrow points to the "Insert From Existing Contact" dropdown menu, which is open and shows options for "MY PROFILE INFORMATION", "MY FAVORITE CONTACTS", and "MY SERVICE CONTACTS". A red arrow also points to the "Continue" button at the bottom right.

You will now be brought to the screen shown below which lists the equipment currently registered for transporting waste. If this information is correct **Click “Continue.”**

- If you do not wish to renew certain equipment uncheck the box for **Renew**
- If the license plate information listed is incorrect click **Yes** for **Modify** and then enter correct information including number and issuing State
- If you have containers such as “dumpsters”, “roll-offs”, “boxes” click **Yes** to the question “**Are there any containers associated with this registration?**”
- If you need to add equipment other than containers you will need to send in an add-on form available from the **Unit Resources** at <http://www.nj.gov/dep/dshw/hwr/regislic/lru.htm>
- This screen displays 10 pieces of equipment. If there are more than 10 pieces you will see a listing of page numbers. Be sure to review each page of equipment. The equipment displayed on these screens is arranged by equipment type (Cab, Single Unit Vehicle or Trailer), then by license plate number, then by leased. There is also an option to filter results by VIN number or Equipment Type if you are trying to find a specific piece of equipment to remove from your renewal or modify the license plate information.

The screenshot shows the NJDEP Online registration renewal interface. The user is logged in as Michael Gage (BIRDSORSHILLS) for B AND B DISPOSALS, LLC. The page displays a table of registered vehicles with the following columns: Renew, Modify, VIN #, License Plate #, State of Issuance, Equipment Type, Leased Vehicle, and Lessor Name. A red arrow points to the 'Continue' button at the bottom right of the page.

Renew	Modify	VIN #	License Plate #	State of Issuance	Equipment Type	Leased Vehicle	Lessor Name
<input checked="" type="checkbox"/>	No	1X76L208420267195	X5242Z	New Jersey	Single Unit Vehicle	No	
<input checked="" type="checkbox"/>	No	1X76L208420267195	X5266Z	New Jersey	Single Unit Vehicle	No	
<input checked="" type="checkbox"/>	No	1X76L208420267195	X5266Z	New Jersey	Single Unit Vehicle	No	
<input checked="" type="checkbox"/>	No	1X76L208420267195	X5266Z	New Jersey	Single Unit Vehicle	No	
<input checked="" type="checkbox"/>	No	1X76L208420267195	X5266Z	New Jersey	Single Unit Vehicle	No	
<input checked="" type="checkbox"/>	No	1X76L208420267195	X5266Z	New Jersey	Single Unit Vehicle	No	

If you have containers such as “dumpsters”, “roll-offs”, “boxes” click **Yes** to the question “**Are there any containers associated with this registration?**”

Once the information listed is correct **Click “Continue.”**

If you need to modify equipment click **Yes** in the box for **Modify**. You can then enter the correct License Plate number, State of Issuance, and if such equipment is Leased.

vehicle.
If any License Plate or Lease Information associated with your currently registered vehicle(s) has changed, please provide the updated License Plate and Lease Information by selecting Yes from the 'Modify' dropdown corresponding to that vehicle.

You may refine your results by applying filters in the dropdown below.

*Please note, you may not add vehicles to your registration renewal. To register a new vehicle, please click [here](#) for instructions.

Filter Results:

Page 1 of 1

Renew	Modify	VIN #	License Plate #	State of Issuance	Equipment Type	Leased Vehicle	Lessor Name
<input checked="" type="checkbox"/>	<input type="button" value="Yes"/>	1XPALB0X4JN267195	XS242Z	New Jersey	Single Unit Vehicle	<input type="button" value="No"/>	
<input checked="" type="checkbox"/>	<input type="button" value="No"/>	1NP5LBTX17N733469	XS266Z	New Jersey	Single Unit Vehicle	<input type="button" value="No"/>	
<input checked="" type="checkbox"/>	<input type="button" value="No"/>	1XPALB0X1LN288332	XS963E	New Jersey	Single Unit Vehicle	<input type="button" value="No"/>	
<input checked="" type="checkbox"/>	<input type="button" value="No"/>	1M2K189C97M034759	XS964E	New Mexico	Single Unit Vehicle	<input type="button" value="No"/>	
<input checked="" type="checkbox"/>	<input type="button" value="No"/>	1M2K189C65M028625	XV881Z	New Jersey	Single Unit Vehicle	<input type="button" value="No"/>	

Are there any containers associated with this registration?

* Required

vehicle.
If any License Plate or Lease Information associated with your currently registered vehicle(s) has changed, please provide the updated License Plate and Lease Information by selecting Yes from the 'Modify' dropdown corresponding to that vehicle.

You may refine your results by applying filters in the dropdown below.

*Please note, you may not add vehicles to your registration renewal. To register a new vehicle, please click [here](#) for instructions.

Filter Results:

Page 1 of 1

Renew	Modify	VIN #	License Plate #	State of Issuance	Equipment Type	Leased Vehicle	Lessor Name
<input checked="" type="checkbox"/>	<input type="button" value="Yes"/>	1XPALB0X4JN267195	ABC1234	Pennsylvania	Single Unit Vehicle	<input type="button" value="Yes"/>	LEASED NAME
<input checked="" type="checkbox"/>	<input type="button" value="No"/>	1NP5LBTX17N733469	XS266Z	New Jersey	Single Unit Vehicle	<input type="button" value="No"/>	
<input checked="" type="checkbox"/>	<input type="button" value="No"/>	1XPALB0X1LN288332	XS963E	New Jersey	Single Unit Vehicle	<input type="button" value="No"/>	
<input checked="" type="checkbox"/>	<input type="button" value="No"/>	1M2K189C97M034759	XS964E	New Mexico	Single Unit Vehicle	<input type="button" value="No"/>	
<input checked="" type="checkbox"/>	<input type="button" value="No"/>	1M2K189C65M028625	XV881Z	New Jersey	Single Unit Vehicle	<input type="button" value="No"/>	

Are there any containers associated with this registration?

* Required

If you answered **Yes** to the question “**Are there any containers associated with this registration?**” you will be brought to the following screen:

The screenshot shows a web browser window with the URL https://www11-stg.state.nj.us/DEP_RSP/Orchestrate.do. The page is titled "NJDEP Online" and features a navigation bar with links for "Skip Navigation", "njdep home", "about dep", "index by topic", "programs/units", and "dep online". Below the navigation bar, there are tabs for "Documents and Forms", "Non-Registered Services", "Registered Services", and "Generate XML". The main content area is titled "CONTAINER INFORMATION" and contains the following text: "Enter the number of containers you would also like to register. Containers include 'dumpsters', 'roll-offs', and 'boxes' If you do not have any containers check the box next to 'I do not have any containers.' **Click 'Continue'.**" Below this text, there is a text input field for the number of containers and a checkbox labeled "I do not have any containers." A red arrow points to the "Continue" button. On the left side, there is a sidebar with a list of steps: 1 - Instructions, 2 - Registrant Search, 3 - Update Mailing Address, 4 - Contacts, 5 - My Registered Vehicles, 6 - Container Information (selected), 7 - Additional Registration Information, 8 - Certification, and 9 - Payment. Below the sidebar, there is a "Please Note" section: "You may click on a previously visited page (above) to navigate back to that screen." At the bottom of the page, there is a footer with links for "contact dep", "privacy notice", "legal statement", and "accessibility statement".

Enter the number of containers you would like to register. Containers include “dumpsters”, “roll-offs”, and “boxes” If you do not have any containers check the box next to “**I do not have any containers.**” **Click “Continue.”**

If you modified equipment or have leased equipment you will be brought to the screen shown below which allows you to upload copies of registration, insurance and lease documents . You can submit this information electronically on this web page or send it to us by mail. If you wish to send by mail **Click “Continue”** and you will be provided with the address to mail such documents.

NJDEP Online

Version: 5.0
Currently logged in: Michael Gage (BIRDSORSHELLS) 450890
B AND B DISPOSALS, LLC

ATTACHMENT UPLOAD

(Please add/update the VALUE_TEXT in CORE_RT_SERVICE_ATTRIBUTE_XRF, service_attribute_xrf_id 1041 for complete instructions)

Maximum File Size: 5 Mb
Total Maximum File Size: 15Mb
Allowed Attachment Types: pdf,jpg,doc,docx,txt,rtf,gif,jpg,jpeg,bmp,tiff,tif,xls,xlsx,xps

Attachment Type	*Attachment Description	Upload File Name	File Size Mb	Remove	
Motor Vehicle Registration	Motor Vehicle Registration VIN #1XPALB0X4JN267195	Choose File	No file chosen	0 Mb	✖
Proof of Insurance	Proof of Insurance VIN #1XPALB0X4JN267195	Choose File	No file chosen	0 Mb	✖
Lease Agreement	Lease Agreement VIN #1XPALB0X4JN267195	Choose File	No file chosen	0 Mb	✖
Lease Certification	Lease Certification VIN #1XPALB0X4JN267195	Choose File	No file chosen	0 Mb	✖
			Total Uploaded:	0 Mb	
			Remaining:	15 Mb	

[How do I upload a File?](#)

Add Attachment...

Add Attachment

* Required

Continue

Please Note
You may click on a previously visited page (above) to navigate back to that screen.

If you did not upload the motor vehicle registration, proof of insurance or lease documents you will be brought to the page below. Click on the link for “**Printer Friendly Version**” to print out this page and mail it to us with copies of the motor vehicle registration and proof of insurance. **Click “Continue”**

NJDEP Online

https://www11-stg.state.nj.us/DEP_RSP/Orchestrate.do

Suggested Sites Free Hotmail Web Slice Gallery Imported From IE

njhome | citizen | business | government | services A to Z | departments

njdep
new jersey
department of environmental protection

njdep online

njdep home | about dep | index by topic | programs/units | dep online

My Workspace User Profile Certifications Payments Documents and Forms Permit Folder NJDEP Open Gov

Version: 5.0
Currently logged in: Michael Gage (BIRDSORSHELLS) 450890 B AND B DISPOSALS, LLC Help | Logout

HARD-COPY COVER LETTER

1 - Instructions
2 - Vehicle Registration Selection
3 - Registrant Search
4 - Update Mailing Address
5 - Contacts
6 - My Registered Vehicles
7 - Container Information
8 - Upload Attachments
9 - Hard-Copy Cover Letter
10 - Additional Registration Information
11 - Certification
12 - Payment

SHWM - Vehicle Registration Renewal

Program Interest Name: B AND B DISPOSALS, LLC
Preferred ID Number: 450890

You are required to submit the following documents: Motor Vehicle Registration VIN #1XPALB0X4JN267195
Proof of Insurance VIN #1XPALB0X4JN267195
Lease Agreement VIN #1XPALB0X4JN267195
Lease Certification VIN #1XPALB0X4JN267195

Please mail them to:

**New Jersey Department of Environmental Protection
Division of Licensing Operations, Solid Waste and Pesticide Enforcement
Bureau of Solid Waste Compliance & Enforcement
Mail Code 09-01
P.O. Box 420
Trenton, NJ 08625-0420
ATTN: Vehicle Registration Unit**

[Printer Friendly Version](#)

Continue

Please Note
You may click on a previously visited page (above) to navigate back to that screen.

Start | Inbox - Michael.Gage... | How To Manuals | reg.doc [Compatibility ... | TESTERS FILE HOLDIN... | NJDEP Online - Goog... | Microsoft Excel - Activ... | 12:16 PM

You are now brought to the screen shown below which requires additional information be provided.

NJDEP Online

https://www11-stg.state.nj.us/DEP_RSP/Orchestrate.do

Suggested Sites Free Hotmail Web Slice Gallery Imported From IE

Skip Navigation

My Workspace User Profile Certifications Payments Documents and Forms Permit Folder NJDEP Open Gov

Version: 5.0
Currently logged in: Michael Sage (BIRDSORSHILLS) 450890
BOND B DISPOSALS, LLC Help | Logout

ADDITIONAL REGISTRATION INFORMATION

Are you responsible for transporting hazardous waste? No

Are you responsible for transporting solid and/or hazardous waste outside the State of New Jersey? Yes

Please provide your U.S. Department of Transportation (DOT) number: 87531

Parking Information

Listed below is the address where vehicles are parked overnight. If this address is incorrect please click the Remove button. Furthermore, please list any additional addresses where vehicles may be parked overnight. **NOTE:** You must have at least one address listed in the grid below.

Address Line 1	Address Line 2	Address Line 3	City	State	Zip Code	Remove
123 Main Street			Anytown	PA	18075	

Clicking a column title will sort this table by that column.

Additional Address Information

If you choose to enter additional address information, please make sure to provide information in all of the required fields.

Please Note
You may click on a previously visited page (above) to navigate back to that screen.

*Address Line 1: 123 Main Street
*Address Line 2:
*Address Line 3:

*County: Out Of State
*City: Anytown
*State: Pennsylvania
*Zip Code: 12345678

Add Another Address

Continue

* Required

Waiting for www11-stg.state.nj.us...

Start | Inbox - LRU@dep... | How To Manuals | reg.doc [Compati... | NJEMS 8.0 Shortcuts | Microsoft Excel - ... | March newsletter ... | NJDEP Online - G... | 12:26 PM

At the top of the screen are two questions which deal with whether you transport hazardous waste or if you transport solid or hazardous waste outside the state of New Jersey. If the answer to either question is **Yes** you are required to have U.S. Department of Transportation (DOT) number and must enter it in the required field.

The lower half of this screen requires you to identify the location where vehicles are stored overnight. You must list all such addresses in this section. If any of the addresses currently listed are incorrect you should remove them by clicking the Remove button.

Once all required information on this screen is complete **Click Continue**.

You are now brought to the screen shown below which requires you to certify the information provided is correct. You must enter your **Certification PIN** which is different from your password. This PIN was sent to you by e-mail during account setup or subsequently when you request to have it sent. If you need a new PIN, click on the "**Forgot Certification PIN**" button and a new one will be sent to the e-mail specified in your user profile. If it does not arrive within a few minutes, please check your e-mail's spam or junk mail folders, and make sure the email in your user profile is correct. If you still need help please e-mail us at PortalComments@dep.state.nj.us

After entering your PIN **Click** the button for **Certify**.

Version: 5.0
Currently logged in: Michael Gage (BIRDSORHELLS) 450890 B AND B DISPOSALS, LLC Help | Logout

CERTIFICATION - SINGLE APPLICATION - INDIVIDUAL WITH DIRECT KNOWLEDGE

Please note that your Certification PIN is different from your password. This PIN was sent to you by e-mail during account setup or subsequently when you request to have it sent. If you need a new PIN, click on the "Forgot Certification PIN" button below and a new one will be sent to the e-mail specified in your user profile. If it does not arrive within a few minutes, please check your e-mail's spam or junk mail folders, and make sure the email in your user profile is correct. For further assistance, contact the DEP at PortalComments@dep.state.nj.us.

Service ID	Submittal Type	Creation Date	View
152492	Solid and Hazardous Waste - Vehicle Registration Renewal - New - Solid/Hazardous Waste - Vehicle Registration Renewal - New	03/06/2013	

Certification of the Individual With Direct Knowledge

I hereby certify that the foregoing statements are true and I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment which may take the form of monetary penalties or revocation. I will notify the Department, in writing, of any changes to the information within this registration statement within thirty days. I authorize the New Jersey Department of Environmental Protection to confirm liability coverage with my insurance company. I further certify my company has the proper authority to operate on the public highways.

Name of Certifying Party: Michael Gage

User ID of Certifying Party: BIRDSORHELLS

*** Certification PIN:** (Case-Sensitive)

*** Required**

Certification of your PIN constitutes an electronic signature of this submittal in accordance with the aforementioned statement.

Certify **Forgot Certification PIN** **Send Notifications** **Cancel**

From: PortalComments@dep.state.nj.us
To: Gage, Michael
Cc:
Subject: Your NJDEP Online Certification PIN

Dear Sir/Madam,

Your NJDEP Online certification PIN is:

7qn44k

Do not reply to this email.

The remainder of the process deals with payment using a credit card, electronic check or having a bill mailed to you.

The screenshot shows the NJDEP Online interface. The top navigation bar includes links for home, citizen, business, government, services A to Z, and departments. The user is logged in as Michael Gage (BIRDSORSHILLS) for B AND B DISPOSALS, LLC. The main content area is titled 'PAYMENT SUMMARY' and displays a breakdown of charges for a Vehicle Registration Renewal. The charges include a Medical Waste Transporter Fee of \$0.00, an Outstanding Balance of \$0.00, and a Renewal Fee of \$1,820.00. A table of charges is provided below, showing details for the renewal. The bottom of the page includes contact information for the Department of Environmental Protection and a copyright notice.

Version: 5.0
Currently logged in: Michael Gage (BIRDSORSHILLS) 450890 B AND B DISPOSALS, LLC Help | Logout

PAYMENT SUMMARY

The following is a break down of the total amount that you are being charged for your Vehicle Registration Renewal:

Medical Waste Transporter Fee: \$.00
Outstanding Balance: \$.00
Renewal Fee: \$1,820.00

Charges

ID	Facility ID	Facility Name	Program	Service	Type	Creation Date	Amount
152492	450890	B AND B DISPOSALS, LLC	Solid and Hazardous Waste	Vehicle Registration Renewal - New	Solid/Hazardous Waste - Vehicle Registration Renewal - New	03/06/2013	\$1,820.00
							Total: \$1,820.00

Clicking a column title will sort the table by that column.

Pay via eCheck Bill Me Return

department: [njdep home](#) | [about dep](#) | [index by topic](#) | [programs/units](#) | [dep online](#)
statewide: [njhome](#) | [citizen](#) | [business](#) | [government](#) | [services A to Z](#) | [departments](#) | [search](#)

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Department of Environmental Protection
P. O. Box 402
Trenton, NJ 08646-0402

After making such payment you can print out a copy of your payment receipt. The next screen you will be brought to provides a summary of your renewal which you should print out a copy for your. A copy of this summary will also be available in your Workspace in the section for **My Services – Submitted**.

There are approximately 7,000 transporters which need to renew and the decals will be sent in the order such renewals were completed. We are committed to get all decals mailed no later than June 15, 2013 for those companies which renew by the specified deadline (April 1st for users of non-registered service and May 1st for users of registered service). If you have not received your decals by this date please contact us at lru@dep.state.nj.us